

## **Application Form**

### **1. COMPANY DETAILS**

NAME OF BUSINESS.....  
NATURE OF BUSINESS.....PERIOD IN BUSINESS.....  
ADDRESS..... TELEPHONE NO: .....  
EMAIL ADDRESS.....  
CURRENT BUSINESS LOCATION.....  
BANKERS.....  
(We may require the last four months' statements and a letter of reference from your Bank.)

### **2) DIRECTORS OF COMPANY TELEPHONE CONTACT DETAILS.**

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Note: Please attach company profile to this form before submitting.**

### **3) REFERENCES**

| NAME     | TEL. NO. | OCCUPATION /COMPANY |
|----------|----------|---------------------|
| 1) ..... | .....    | .....               |
| 2) ..... | .....    | .....               |

DO you have any objection to our contacting the above references? YES/NO

### **4) SPACE REQUIREMENT DETAILS**

User.....  
(Please specify exact requirements as this will appear in the Lease)  
AREA SQUARE METERS.....  
SPECIAL REQUIREMENTS AND OR PROVISIONS  
.....  
NAME.....DATE: .....  
SIGNATURE OF APPLICANT: .....

### **COMMENTS BY LETTING AGENTS:**

.....  
.....

For further information on how we process personal data visit our privacy notice at <https://trm.co.ke/privacy-notice> (ODPC registration number 492-1281-7E2F)